



Making do won't do,
personally or professionally.



Receptionists

Putting the right person in the right job at any level is the most important business decision you will ever make.

What job roles do we recruit for?

Tay provides temporary, permanent and contract staff for the following job roles and types of assignments to London based organisations:

- Front desk receptionists
- Switchboard operators
- Reception managers
- Telephone support staff
- Short term temporary cover
- Maternity leave cover
- Fixed term contracts
- Permanent jobs

We are competitively priced and offer access to a unique source of high calibre applicants who often register exclusively with Tay based on reputation and recommendation.

Why use an agency to find your receptionist or telephone staff?

If your corporate image is important to you, your choice of front line staff is crucial. You never get a second chance to make a first impression and these people will be doing that on your behalf.

Why use Tay?

Since its foundation in January 1999, Tay has sought out and placed some of the best receptionists and telephone support staff in London. We are adept at attracting individuals who possess the innate ability to impress and identifying their ideal work situation. Receptionists have a skill set that is notoriously difficult to measure. Our expertise lies in exploring every aspect of their abilities and aspirations to make the perfect fit between applicant and job.

please contact

020 7065 6700 or visit www.tayassociates.com